

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
JANUARY 20, 2016

- I. Call to Order
President Ward Holmes called the meeting to order at 7:06 p.m. Other Board Members present were Vice President Beverly Lawrence, Directors Ray Schmutte and Paul Stahlecker. Also present: Jane Looney, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. Director Dave Crom was absent. Residents Bobbi Maiers and Jim Cross also attended.

- II. The Board discussed officers for 2016. Ray nominated Ward as President, Beverly as Vice-President, and Dave as Treasurer. Paul seconded. Motion carried.

- III. The Board discussed Resolution 2016-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 7 PM. Ray made a motion to adopt Resolution 2016-01. Paul seconded the motion. Motion carried.

- IV. Minutes
The minutes of the November 19, 2015 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Paul seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list.
 2. Accounts payable were presented for approval. Fred reported that about one-half of snowplow budget is spent. Board Action: Beverly made a motion to the pay current bills as presented. Ray seconded the motion. Motion carried.
 3. Financial statements ending December 31, 2015 were presented. General fund shows loss of \$60,000; sewer fund loss of \$19,000; water fund's gain didn't include a 66,000 repair expense. Fred said 2015 Financials are a little understated because we pushed items into 2016.
 4. Review and Approve 2015 Audit Agreement. While there is a slight increase, Fred indicated it was still a good deal. Ward signed agreement.
 5. Resolution 2016-02 Establishing Durango West Wastewater Treatment Plant Accounts & Accounting Procedures. This new account is strictly for DW1 wastewater part of the monies and therefore, will be a cleaner separation. Fred will be sending a financial statement each month to Janet at DWI. Board Action: Beverly motioned to adopt Resolution 2016-02. Ray seconded. Motion carried.

 - B. Water & Wastewater Operations
 1. Tyler presented the year-end water report. Well production was right on track. Meter went out in December so LDWA estimated Durango West 2 water usage. There still appears to be water loss of over 10%.

2. Wastewater Operations Report- everything looks great on our numbers. Bio-solids report is done and ready to send to state. Tyler will double-check if need to send one to EPA this year.
3. Public education for lead and copper in drinking water. Board suggested including a brief on lead and copper in the newsletter, especially in light of Flint, Michigan publicity.

C. Roads

1. Snow removal feedback - there have been a few resident calls and emails pertaining to either lack of removal from their cul-de-sac or snow being deposited in their yard; several emails from a resident about parked cars; and one person at the meeting voiced concerns contractor wasn't there on Christmas day.
2. Hydrants –DW2 is responsible to ensure that access to hydrants is clear. We should encourage residents to clean around their hydrant if they are able. Tyler offered assistance if Matt is in a bind.

D. Business

1. Proposed Fee Increase – Fred reported that we should have a \$135 rate to cover everything and the compromise was the \$120 rate. Resident Jim Cross asked about fees now from 360 houses. Tyler explained we're doing 20 years of deferred maintenance; for example, a quarter million dollars in repairing tanks. The State's requirements are vastly different than 20 years ago. Resident Maiers, a fan of water restrictions, said we need to be clear that the rate increase doesn't mean residents can use more water as some neighbors believe. Any possibility of increase in water usage this summer is unrelated issue. Jim said would like more focus on recreation. Ray motioned to approve Resolution 2016-03. Beverly seconded. Motion carried.
2. Resolution 2016-04 to officially appoint Jane as the Designated Elections Official was presented. Ray motioned to adopt. Beverly seconded. Motion carried.
3. Elections procedure: Jane informed the Board that Ward, Paul, and Dave are up for election in May of 2016. Self-nomination forms will be available between January 24 and February 18. Deadline is Feb 26.
4. Ward updated the Board on the Lake Durango Water Authority. Completion in 18 months to 2 years. The delay is still the easement issue. Bids to build pipe will be out next month.
5. Other District correspondence: a resident in attendance wanted to address parking and dogs. The Board suggested going to the Animal Control and calling Sheriff's office concerning both dogs and parking.
6. Newsletter items: fee increase, election, snow removal policy; hydrants, enlist residents in being aware of any unusual water accumulation; no cars parked on street, lead update/education.

IV. Adjournment

The meeting was adjourned at 8:40 p.m.

Jane Looney, District Manager / Secretary