

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
January 16, 2019

- I. Call to Order
Vice-President Beverly Lawrence called the meeting to order at 7:00 p.m. Other Board Members present were Directors Wayne Schrader and Wendell Qualls. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator and Fred Owen, District Accountant. Director Dave Crom was out of town. One resident attended.
- II. Election of officers: Wayne moved to elect Beverly as President and retain Dave Crom as Treasurer. Wendell seconded. Motion passed. Wendell made a motion to elect Wayne as Vice-President. Beverly seconded. Motion passed. Beverly Lawrence is President, Wayne Schrader is Vice-President and Dave Crom is Treasurer.
- III. The Board discussed Resolution 2019-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 6 p.m. Wendell made a motion to adopt Resolution 2019-01 as amended to meeting times starting at 6 p.m. Wayne seconded the motion. Motion carried.
- IV. The minutes of the November 14, 2018 Regular Meeting were presented for approval. Wendell made a motion to accept the minutes as presented. Wayne seconded the motion. Motion carried.
- V. Administration
 - A. Financials
 1. Jane presented the accounts receivable list. The large amount due on the Pine Ridge Loop account #802060 was paid in full (except for \$297 for filing and attorney fees).
 2. Accounts payable were presented for approval. Board Action: Wayne motioned to approve. Wendell seconded the motion. Motion carried.
 3. Financials – Financial statements ending December 31, 2018 were presented. All funds were within budget except for the Wastewater fund. Fred needs to do supplemental budget adjustment of \$50,000 each for DW2 and DW1 next month. The Board approved the Audit Management Letter and signed the agreement. Fred will send to the Audit Firm.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler said we are still losing water somewhere. There was an issue with the chlorine plant a few weeks ago. Tyler installed an infrared heater and cleaned out existing gas chlorine meter head and put it back on. He requested a back-up gas chlorine meter head at an estimated cost of \$2000. Tyler said it should have a 5 to 6 years life. The Board approved the purchase. The blower hasn't been changed since 2012. Tyler recommended changing before

it goes out at a cost of \$700 for a new one. Tyler proposed changes to his new contract. Beverly asked for Tyler to provide us with a calendar of things he needs to do on an annual basis for us.

2. Wastewater Report: Dave met with a Lemna representative today. The rep said Cell 2 was short 6 inches of water showing all around but should not be a problem. BOD rose to 31. Lemna suggested doing adjusting the blowers in cell 1. Brandyn and Dave sent in photos of some warranty issues with de-chlorination building, including rusting parts which should be stainless steel
3. WWTP Grant Update – Jane will send the final EIAF Grant report and reimbursement request tomorrow. She received input from Dave Marsa and Brandyn; then had our DOLA regional contact, Patrick Rondinelli review the draft.

C. Roads and Trails

1. Road Snow Removal Update: the district received some complaints about snow removal. There were several big storms over the holidays.
2. AED – Vandalism prevention – HeartSafe said it would probably be easier to purchase a new cabinet than to retrofit this one. They run about \$175 plus shipping. No one is likely to hear and respond to the alarmed cabinet anyway. The Board also discussed the pros and cons of a surveillance camera. They suggested letting both issues lay for now.

D. Business

1. Discuss Water Adjustments: postponed until next month's meeting.
2. Review Water Operator Draft Contract – the Board discussed the draft and proposed rates along with options.
3. Select Board Representative to Lake Durango Water Authority. Ward offered to remain DW2 representative to the LDWA Board. The Board agreed this would be good and asked Jane to notify him that they'd like him to remain as the DW2 representative.
4. Other District Correspondence: Still have odors and smells in water.
5. Newsletter items: parking; Snowplowing FAQ

IV. Adjournment

The meeting was adjourned at 8:30 p.m.

Jane Looney, District Manager / Secretary