

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
November 18, 2020

- I. Call to Order
President Wayne Schrader called the meeting to order at 6:00 p.m. Other Board Members present were Directors David Cramer, Beverly Lawrence and Carly Thomson. Also present: Jane Looney, District Manager; Fred Owen, District Accountant and Dave Marsa, Water and Wastewater Operator. Board member Wendell Qualls was not able to attend. This meeting was conducted via phone conference call due to COVID-19. Two residents attended.

- II. The minutes of the October 21, 2020 Regular Meeting were presented for approval. Carly made a motion to approve the minutes. Beverly seconded the motion. Motion passed.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for October 2020. Bud mailed lien letter to mortgage company for account #802020.
 2. Accounts payable were presented for approval. Board Action: Carly motioned to approve. Beverly seconded the motion. Motion carried.
 3. Financials – Financial statements ending October 31, 2020 were presented.
 4. 2021 Budget Adoption – Beverly made a motion to adopt the budget as presented. Carly seconded. The 2021 Budget is adopted.
 - B. Water & Wastewater Operations
 1. Water Operations Report – Dave said that residential water usage dropped a little. He will look at well 6 as may need to shock it.
 2. Wastewater Operations Report – Dave provided an update on the exposed sewer pipe. CDOT refused to fix it since the erosion is not affecting the integrity of the highway. Dave said they will pull a permit and doesn't think traffic control is an issue in this case. He does not have a cost yet for the repair. We have to build access to get to the pipe to fix it. He is pushing to get it fixed this year. A college student volunteered to do lab work on Saturdays so we will have more numbers for SGM if there is an issue going over the 15 mg/l ammonia limit. Dave mentioned Shaw Solar visiting the WWTP. Jane said she was going to take the proposal to the IGA group first but will email their proposal to board members. Dave said the panels would take up a lot of room. Shaw Solar determined that the other sites we have are not large enough to justify installation.
 - C. Roads and Open Space
 1. Open Space and Trails Update – Resident Drehrer Robertson updated the Board on their disc golf proposal. He has residents who will match the monies needed so the proposal now would cost half of the original \$2500 request. Additionally, he said that the Durango Disc Club would purchase the equipment if there is any issue once we install them here. He reminded the board that the baskets have ground anchors and are moveable which could help alleviate issues if have any complaints. The Board asked him to

submit the new information in writing along with a commitment from the Durango Disc Club.

Horizon Environmental update – they do not have an engineer on staff to review the proposal on the culvert at the pond. However, they do this type of work and Beverly vouched for the company and their work. Dave thought it was a good plan and at a fair cost. He said the state dam inspector stated that the pond embankment is not a dangerous area and that as long as the installed culvert is smaller than the lower culvert, we were fine. The Board reaffirmed moving forward with the project.

2. Mailroom Parcel Locker Update – two units (with 4 parcel lockers) were installed. The other two units will be installed by next week.
3. Road and Street Sweeping Update – sweeping will take place next week. Leeder pushed back the various dirt and drainage projects to December 9th.

IV. Business

1. Water Rate Reduction Request – 275 Pine Ridge Loop. The resident said there were several unfortunate things that happened, and she addressed the issues right away. Beverly made a motion to offer relief on the water overages in May and June by reducing the charges to \$7 per thousand above the base allotment of 6,000 gallons. Jane will send an email to the resident confirming this and issue the credit.
2. Review DW1 Joint Lien Agreement re: Woodcrest Residences – the Board tabled until January as DW1 just extended their hearing another 30 days for the two residences and there is still a lot unsettled.
3. Weed Control Contract - Beverly made a motion to accept the new weed control quote/contract from Horizon Environmental. Carly seconded. Motion passed.
4. Review/Approve Road Coring Sampling Proposal – per Board’s request at last meeting, Jane asked Matt Leeder for further insight. He said: *For the difference of \$1600 I think it would be advantageous to get the 33 cores, so we at least have asphalt thickness and some structural information on all DWII roadways. Any information that we gain will be very helpful moving forward.* Beverly said she agreed since every road in DW2 is built differently and roads are one of our biggest assets, it is well worth the investment to get all the core samples done. The Board approved doing the 33 core samples for \$9500. This could be done this year as we have a surplus in the snow removal line item.
5. Other District Correspondence: take off group list; positive responses on the Welcome New Resident letter; residents asking how much they owe; resident mailbox and keys; car repair place on Fir Drive complaint; percent HOA dues are water and sewer.
6. Newsletter items – there will be no December newsletter as the board said residents already get extra mail during holidays and to take a month off.

IV. Adjournment

The meeting was adjourned at 7:28 p.m.

Jane Looney, District Manager / Secretary