

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
October 16, 2019

- I. Call to Order  
Director Wayne Schrader called the meeting to order at 6:03 p.m. Other Board Members present were Directors Carly Thomson and Wendell Qualls. Also present: Jane Looney, District Manager; Dave Marsa, Wastewater Operator and Fred Owen, District Accountant. Excused: President Beverly Lawrence and Director Dave Crom. Two residents attended.
  
- II. The minutes of the September 18, 2019 Regular Meeting were presented for approval. Wendell made a motion to accept the minutes. Carly seconded the motion. Motion passed.
  
- III. Administration
  - A. Financials
    1. Jane presented the accounts receivable list for September.
    2. Accounts payable were presented for approval. Board Action: Wendell motioned to approve. Carly seconded the motion. Motion carried.
    3. Financials – Financial statements ending September 30, 2019 were presented.
    4. 2020 Budget Hearing – two residents attended and presented their plan for a disc golf course. The Board discussed use of the Conservation Trust Fund and explained their plan to conduct a recreation use survey. All funds are balanced in the proposed 2020 Budget.
  - B. Water & Wastewater Operations
    1. Water Operations Report: Tyler was not present as he was taking care of an issue at the water treatment plant. The Board discussed the estimate for flow meters. It does not fit in next year's budget. Wendell asked Jane to get a separate estimate for just the smaller flow meters to determine if we could fund part of the project in 2020.
    2. Meter Upgrade Report: Tyler has two meter pits remaining. Responses to the board letter sent to five remaining residents were: two got installations; two still haven't heard from and one wrote a letter to Board members. Since receiving the letter, Jane called him again and received no response. She will follow-up by sending him information she requested from the manufacturer and the DW2 Resolution regarding meters and service lines.
    3. Wastewater Report: Dave will clean the contact chamber by the end of this month which he says should help with getting the ammonia level down. Jane contacted Brandyn regarding the high ammonia levels. He sent a list of questions for Dave to answer to help him better diagnose the potential issue.
  - C. Roads and Open Space
    1. Open Space and Trails Update – the Board reviewed Jane's draft for the recreational survey. Carly volunteered to work with her. Patricia Sanders-Perez, one of our FireWise ambassadors, reconnected with Charlie who is the Wildfire Adapted Partnership (formerly FireWise) contact. He suggested starting a volunteer structure similar to that at Falls Creek, to use

chainsaws for fire mitigation. Their organization could set up trainings. Jane will follow up with Charlie and with Patricia.

2. Roads 2020 Projects Review – Jane reviewed the road projects in the 2020 budget along with Leeder’s estimate to replace part of Aspen Drive. While the Aspen Road project is expensive (\$135,000), he still sees a five-year timeline; so, this was more of a planning heads up for the Board. Jane has a new person that can conduct the street sweeping. It should be less expensive. The Board agreed to give the new option a try this fall.

D. Business

1. Review Variable Frequency Drives - The Board reviewed the second estimate for Variable Frequency Drives (VFD) to go in the WWTP this year. Browns-Field was a little cheaper and there would be local service assistance if needed. Jane will check with Charlie to see if it can be done this year. Wayne motioned to approve the VFD expenditure not to exceed \$25,500. Wendell seconded. The motion was approved.
2. Review Revised Browns Hill Engineering SCADA Quotes – the Board reviewed the revised quotes. SCADA base system is in the 2020 Budget under capital outlay for Water Fund and Wastewater Fund. Board members would like to fund the water side flow meters as soon as the budget allows.
3. Lake Durango Water update – Wayne went to meeting last month and will attend tomorrow’s meeting which is the budget meeting.
4. Other District Correspondence: tiny house/yurt; fence; livestock ok; break-in vehicles and camera installation request; dog attack on resident’s dog on his own porch
5. Newsletter items: new rate reminder; dogs on leash and dangerous dogs; budget adoption

IV. Adjournment

The meeting was adjourned at 9:06 p.m.

---

Jane Looney, District Manager / Secretary