

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 20, 2023

- I. Call to Order
President Carly Thomson called the meeting to order at 5:04 p.m. Other Board Members present were Directors Stephen Wells, Derek Ryter, and Beverly Lawrence. Board member Corey Beaugh attended late. Also present: Jane Looney, District Manager; Dave Marsa, Water/Wastewater Operator; and Stacie Tucker, District Accountant. No residents attended.
- II. The minutes of the August 16, 2023 Regular Meeting were presented for approval. Beverly made a motion to approve the minutes. Derek seconded the motion. Motion passed.
- III. Public Comments – there was no public comment
- IV. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for September 2023.
 2. Accounts payable were presented for approval. Beverly made a motion to approve the accounts payable. Stephen seconded. Motion was approved.
 3. Financials – Financial statements ending August 31, 2023 were presented.
 - B. Water & Wastewater Operations
 1. Water and Sewer Operations Report – Brooks Well Service will look at Well 10. The tank inspections are due. We have to complete a comprehensive inspection every five years and the last one was done in 2017. The diver gets in the tank to inspect the inside and clean it as well.
 2. Wastewater Operations Report – everything at the plant is running well. Ammonia level is below 1. Repairing the levy will be quite a project. Dave will conduct the sludge survey this month with Brian’s help.
 - C. Roads and Open Space
 1. Road and Drainage Update – Jane provided a sign estimate update; Leeder expressed deep concern over the landscaping in the drainage area between two Spruce Drive homes as he says it causes spring runoff to backup and is likely seeping into the ground and likely moving under the road potentially leading to undercutting the asphalt which would cause failure of road. The board wants to ask Bud what the legal responsibility of the landowner is to pay for fixing the situation and how to properly notify the property owners.
 2. Open Space Update – Chipping update: many residents have signed up for the truckload of chips. Thistles on adjoining property update - property owner thinks the wind always blows down gully so he would be the one getting our thistles, not the other way around. He explained that he is doing soil regeneration on his properties; but hasn’t gotten to the gully yet. Jane told him that our contractor does spot spraying and he did ask for the product name and /or name of our contractor. Pond/Cattails update: see discussion below.

V. Business

1. Social Media Concerns (added) – The neighborhood DW2 FaceBook page is unrelated to the district. The board discussed issues with board members posting content related to the district even if they try to represent themselves as just individuals. Some members thought that there was still the appearance of it being district communication; and therefore, suggested maybe just quoting from meeting notes, our newsletter or website. We do want more input from residents and to make it easier for them to communicate while at the same time making it clearer what the district is and isn't responsible for – what it does and doesn't do.
2. Budget Discussion and Resident Ideas – board reviewed ideas from residents.
3. Approve Pond Improvement Estimate – the board discussed the estimate for removing the cattails and improving the drainage into the pond. Both are projects that would be needed anyway in the transition of the pond to a catch basin. The AMCD recommended clearing the cattails as mosquito control is getting difficult. After discussion, Beverly made a motion to approve the estimate and proceeding with the projects this fall while investigating whether to keep any cattails and how much. Stephen seconded. The motion passed. Jane reported that the 2023 General Fund budget is estimated to have a \$7,600 deficit. The board discussed whether to take some funds from the CTF to cover the \$24,000 expenditure. Jane will reach out to GOCO before next meeting regarding grants for potential planning or projects.
4. Review Right of Way Revision new draft – Bud and Jane revised the current policy. Beverly motioned to approve the policy. Stephen seconded. The Right of Way revised policy was approved.
5. LDWA Update (added) – Beverly expressed the need to have a good relationship with LDWA and their board. She suggested not changing representation at this time and offered to attend meetings.
6. Durango Ridge Ranch Request to Increase Easement Annual Fee – the board is amenable to some increase but would like further details from Durango Ridge Ranch. We should not be equivalent to a resident/lot user as an average person uses the road 1-2 times a day and we are using it 1-2 times a week. Are the rates based on the 2023 road budget and huge snow removal year? Ask for a break out of snow removal and road maintenance; and word any agreement so it doesn't express precedence.
7. Other District Correspondence: remind people that we are on level 1 fire restrictions, which means no open burning - at least one of our residents is burning his fire pit repeatedly; change payments; how to read meter; sediment/brown water after water outage; oversized outbuilding and setbacks.
8. Newsletter Items – ROW; bears; rate increase; 2024 Budget

IV. Adjournment – Beverly motioned to adjourn meeting. Stephen seconded.

The meeting was adjourned at 7:30 p.m.

Jane Looney, District Manager / Secretary